

Rule 2.1 Registration of Licenses

- A. Every person who holds a valid license as a nursing home administrator issued by the Board shall immediately upon issuance thereof be deemed registered with the Board and shall be issued a certificate of registration which shall expire biennially June 30. The registration fee for the initial registration with the Board shall be the pro rata portion of the biennial registration fee which is set forth in the application for license as a nursing home administrator which represents the portion of the biennial period in which the initial registration is effective.
- B. If a nursing home administrator files an application with the Board for a new certificate of registration on or before June 30, his/her prior certificate of registration shall remain in effect until the Board has acted on his/her application for a new certificate of registration.
- C. If a nursing home administrator does not file an application with the Board for a new certificate of registration on or before June 30, the Board may revoke his/her license after due notice and an opportunity to be heard at a formal hearing. The opportunity to be heard at a formal hearing shall be deemed to have been waived by the Board for a new certificate of registration on or before June 30, unless such administrator petitions the Board in writing within thirty (30) days of the mailing of the notice by the Board for a formal hearing.
- D. Upon making an application for a new certificate of registration, such licensee shall fulfill the following:
 - (1) pay biennial registration fee which is set forth in the application for a new certificate of registration;
 - (2) submit evidence satisfactory to the Board that during the biennial period immediately preceding such application for registration, he/she has completed Continuing Education programs or courses of study as provided for in Part 2703, Chapter 2, Rule 2.2 of these Rules and Regulations.
- E. Upon receipt of such application for registration, the registration fee, and the information required with respect to continuing education, the Board may issue a certificate of registration to such nursing home administrator which shall be under the signature of the Chairman.
- F. Only an individual who has qualified as a licensed and registered nursing home administrator and who holds a valid registration certificate pursuant to the provisions of these Rules and Regulations for the current biennial registration period shall have the right and privilege of using the title "Nursing Home Administrator" and/or the abbreviation "N.H.A." after his/her name.
- G. The Board shall maintain a file on all applications for licensure and registration of

nursing home administrators, which file shall show:

- (1) The date of application;
- (2) Name of applicant;
- (3) Date of birth;
- (4) Address of applicant;
- (5) Name and address of current employer or business connection of each applicant;
- (6) Education and experience data;
- (7) License number and registration certificate issued to applicant;
- (8) The date on which the Board reviewed and acted upon the application; and
- (9) Such other pertinent information as may be deemed necessary.

H. The Board shall maintain a register of all licenses.

I. Re-registration

- (1) A nursing home administrator whose Mississippi license expired within the past three (3) years may apply for relicensure provided the applicant obtains continuing education credit as determined by the Board.
- (2) A nursing home administrator whose Mississippi license expired exceeding three (3) years but no more than five (5) years may be considered for relicensure provided he/she:
 - a. complies with all Rules for licensure in effect at time of reapplication, and,
 - b. serves an internship under an approved preceptor for a period of at least twelve (12) weeks, and,
 - c. successfully passes the State Test.
- (3) A nursing home administrator whose Mississippi license expired more than five (5) years prior to making application for relicensure must apply according to Rules in effect at time of reapplication.

Source: *Miss. Code Ann. Sections 73-17-7(2), 73-17-9(g) and 73-17-11(3) and (4)*(Rev. 2008).